



## BIDS AND AWARDS COMMITTEE

### NOTICE TO PROCEED

**MYLA M. BANTA**  
Account Executive  
**SONKKENS OFFICE EQUIPMENT TRADING**  
140 Mataas na Lupa, Lipa City, Batangas

Ma'am:

Notice is hereby given to **SONKKENS OFFICE EQUIPMENT TRADING** with the attached Contract of Procurement and to proceed your work regarding the **INFRASTRUCTURE AND SMART CAMPUS DEVELOPMENT OPERATIONALIZATION OF FACE TO FACE CLASSES AND UPGRADING/PROCUREMENT OF EQUIPMENT LOT-1 (Room Air Purifier)** effective DEC 27 2023.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Contract and in accordance with the Implementation Schedule.

Please acknowledge receipt and acceptance of this Notice by signing attached copies in the space provided. Keep one copy and return the others to the Southern Luzon State University.

Very truly yours

  
**NILO M. DATOR, EdD.**  
OIC, University President

I acknowledge receipt of this Notice on DEC 27 2023

Name of the Bidder: SONKKENS OFFICE EQUIPMENT TRADING

Authorized Signature:  MYLA M. BANTA